



BOARD OF COMMISSIONERS' AGENDA

Tuesday, November 1, 2016, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. MEETING MINUTES

- A. Board will consider approving the Minutes from the Board of Commissioners meeting held Tuesday, October 25, 2016.

V. ACTION ITEMS

- A. LIQUID FUELS APPLICATION – Bellefonte Borough in the amount of \$15,000 for installation of flashing lights to establish a “safe zone” on Bishop Street near the Undine Fire Department – Dept. 411.

- B. ABC Appointments/Reappointments/Term Expirations/Resignations

The citizen(s) listed in the table below have offered their time and energy to serve on the indicated authorities, boards or committees.

Name	ABC	Action
Greg Koehle	SARA-LEPC	Appointment

- C. CHECK RUN in the amount of \$ dated October 28, 2016.

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VI. DEPARTMENT HEADS – DIRECTORS – GUESTS

- A. CORONER – Contract Renewal between the County and Forensic Pathology Associates to provide autopsy services to Centre County. The contract total is \$1,900 for the period January 1, 2017 to December 31, 2017.
- B. MH/ID/EI-D&A – Approve the following:
 - i. Contract Renewal between the County and The PSU Psychological Clinic to provide intellectual disability services to include eligibility determination (record review, record review with testing, and complete testing), and American Sign Language Services. Mental health outpatient services are provided to include psychiatric evaluation, clinic medication visits and psychotherapy services as well as community services in school and at the Centre County Correctional Facility. The contract total is \$46,000 with the source of funding as follows: State \$43,847; County \$2,153 for the period July 1, 2016 to June 30, 2017;
 - ii. Contract Addendum between the County and Clear Concepts Counseling to allow for funds to provide staff support to the Recovery House Program in Centre County in the amount of \$28,260 increasing the contract maximum from \$84,303 to \$112,563 with the source of funding as follows: State \$78,700; Federal \$30,000; County \$3,863 for the period July 1, 2016 to June 30, 2017.
- C. MAINTENANCE – Approve the following:
 - i. Contract Renewal between the County and Vigilant Security for security at the Courthouse. The contract total is \$400 annually for the period January 1, 2017 to December 31, 2021 for a total of \$2,000;
 - ii. Contract Renewal between the County and Swartz Fire and Safety Equipment for fire extinguisher inspections at Courthouse, Sheriff's Office, Willowbank Building, Courthouse Annex, and Temple Court. The contract total is \$1,500 for the period September 1, 2016 to August 31, 2017;
 - iii. Contract Renewal between the County and Swartz Fire and Safety Equipment for annual fire extinguisher inspections and semi-annual kitchen suppression at the Centre County Correctional Facility. The contract total is \$1,200 for the period September 1, 2016 to August 31, 2017.

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- iv. Contract Renewal between the County and Rich's Amoco to provide snow removal at the Courthouse, Sheriff's Office and Willowbank Office Building at a rate of \$235/trip for Willowbank; Courthouse & Sheriff \$270/trip; \$55.00/hour to return for cleanup and \$55.00 per hour for use of front end loader. The contract period is January 1, 2017 to December 31, 2017;

D. PLANNING AND COMMUNITY DEVELOPMENT – Approve the following:

- i. Memorandum of Agreement between the County and Centre County and the Centre County Housing and Land Trust (CCHLT) designating up to five hours per week of Senior Planner Linda Marshalls work time to provide administrative support to the CCHLT. The contract total is approximately \$11,000 with the source of funding as Act 137 program funds for the period November 1, 2016 to October 31, 2017;
- ii. Bank Agreement between the County and Santander Bank for the Centre County First Time Home Buyer Program. The original agreement was with Sovereign Bank which was acquired by Santander. Centre County currently has an executed agreement with Sovereign Bank.

E. RISK MANAGEMENT –Volunteer Accident Policy Renewal between the County and Hartford Insurance Company. The contract total is \$612.80 for the period July 1, 2016 to July 1, 2017.

VII. CONSENT AGENDA

A. REGISTER OF WILLS – Approve the following – Records Improvement Committee authorized funding for these projects at their meeting held September 20, 2016:

- i. Contract between Info Quick Solutions, Inc., to provide re-indexing for Register of Wills Estate and Orphans' Court Records. The contract total is \$54,998.50 with the source of funding as follows: CCRIC \$34,998.50; Register of Wills Automation Fund \$20,000 for the period November 1, 2016 to November 1, 2018;
- ii. Contract between the County and RBA to provide software enhancement to support the re-indexing project. The contract total is \$3,610 with the source of funding as CCRIC for the period November 1, 2016 to November 1, 2017.

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B. ADULT SERVICES – Approve the following:

- i. Contract between the County and the Community Help Centre for the newly created Mobile Case Manager program. This program will allow a part-time case manager to offer services and supports at participating in-network food pantries across Centre County to address clients concerns with meeting their basic needs, improving income and/or budgeting skills, and connecting with community resources to help resolve issues more effectively and efficiently. The contract total is \$8,975 with 100% State funding for the period January 1, 2017 to June 30, 2017;
- ii. Contract between the County and Centre County Youth Services Bureau to assist with the administration of Housing Contingency funds for rental, security, and utility assistance. CCYSB will distribute funds to landlords per check requests submitted by the Adult Services Office. The contract total is \$6,000 with 100% State funding for the period November 1, 2016 to June 30, 2017;
- iii. Letter of Commitment from the PA Housing Finance Agency for the awarded \$20,000 to Centre County. This money, matched with \$40,000 from ACT 137 monies, will be used in 2017 towards rental assistance for families living in the impacted area and whose gross monthly income is between 176%-200%. Adult Services Housing Program Specialist will administer the program. The application period is January 1, 2017 to December 31, 2017.

VIII. DISCUSSION ITEM(S)

A. Election Update

IX. TOURISM/HISTORY

X. CORRESPONDENCE RECEIVED

The following correspondence was received in the Commissioners' Office and will be handled appropriately

- A. PA Housing Finance Agency – PHARE Grant
- B. Boy Scouts of America – Eagle Scout Chad Weaver
- C. Kerry Benninghoff – Sportsman's Update at CPI – 11/3/16
- D. Boy Scouts of America – Eagle Scout Perry Meyer
- E. WJAC-TV – Closing System

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- F. Commonwealth of PA – ACH – EI - \$206,027
- G. Harris Township – Appreciation Dinner – 11/12/16
- H. Centre County Historical Society – 28th Historic Preservation Award
- I. Public Utility Commission – Columbia Gas Application
- J. Public Utility Commission – Application – PennDOT
- K. Commonwealth of PA – Human Services – HSBG - \$1,501,208
- L. Kish Bank – Economic Outlook Invitation

XI. RECOGNITIONS

XII. C-NET REQUESTS

- A. 2017 Ron & Mary Maxwell Community Spelling Bee – Wednesday, April 5, 2017 at 6:00 PM at the Foxdale Village Auditorium in State College.

XIII. REPORTS – ANNOUNCEMENTS – ELECTIONS

- A. Executive Session Report

- B. Voter Registration Report

C. ANNOUNCEMENTS

The Board of Commissioners meeting scheduled for Tuesday, November 8, 2016 has been cancelled due to Election Day.

Centre County Government Offices will be closed Friday, November 11, 2016 to celebrate Veterans Day.

The Fourth of a Series Town Hall Meeting – Heroin and Opioid Crisis – Criminal Justice System will be held tonight at the Mount Nittany Medical Center – Galen & Nancy Dreibelbis Auditorium from 7-9:00 PM. All are welcome.

Tuesday, November 1, 2016

Board of Commissioner's – 10:00 AM – Room 146WB

Department Head Meetings – 1:30 PM – 5:00 PM – Room 144WB

Wednesday, November 2, 2016

Bellefonte Inter-Valley Chamber Board Meeting – Train Station – 7:30 AM

Aging Advisory Council – 9:30 AM – Room 146WB

CCIDA/CCGA – 3:30 PM – Room 144WB

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Thursday, November 3, 2016

BOC/Salary Board – 10:00 AM – Room 146WB - AS NEEDED

Retirement Board – 11:00 AM – Room 146WB

Department Head Meetings – 2:00 PM – 3:00 PM – Room 144WB

Cooperative Extension Board Meeting – 6:00 PM

Friday, November 4, 2016

Executive Management – 8:30 AM – Room 146WB

D. ELECTION ANNOUNCEMENTS

Tuesday, November 1, 2016

Last day to apply for civilian absentee ballot

Friday, November 4, 2016

Last day for County Boards of Election to receive voted civilian absentee ballots

Tuesday, November 8, 2016

GENERAL ELECTION

XIV. QUESTIONS FROM THE PRESS

XV. ADJOURNMENT